



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Viviana Helvik/Little Spanish Preschool

Type: Renewal Inspection **Date:** 04/26/2017 **Time:** 09:40 AM

Director: Viviana Helvik

Contact: _____

Licensing Worker: Kirsten Geiger **Phone #:** (406) 522-2271

Time: 09:40 AM # **children:** 11 # **under 2:** 0 # **caregivers:** 2
Time: 10:10 AM # **children:** 10 # **under 2:** 0 # **caregivers:** 3
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
Not Observed	2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

Yes	7. Play Area
N/A	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Not Observed	11. Activities
N/A	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

Yes	15. Administration
No	<p>16. Storage</p> <p>37.95.182(3) (3) All medications, refrigerated or unrefrigerated, shall: (a) have child-protective caps; (b) be kept in an orderly fashion; (c) be stored away from food at the proper temperatures; and (d) kept in a location inaccessible to children or kept in a locked box.</p> <p>The intent of this rule was not met:</p> <p>Based on observation, CCL found that the medication (Sunscreen) was not stored in a location that was inaccessible to children. These items were found on the top of the children's lockers.</p> <p>The Plan of Correction was accepted on May 9, 2017.</p>

INFANTS/TODDLERS

Yes	17. Diapering
Not Observed	18. Feeding

INFANTS/TODDLERS

N/A	19. Bathing
Not Observed	20. Sleeping
Not Observed	21. Activities
Not Observed	22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes	23. Sanitation
Yes	24. Meal Frequency
N/A	25. Special Diet

TRANSPORTATION

N/A	26. Basic Requirements
N/A	27. Child Passenger Safety

WRITTEN RECORDS

Yes	28. Parent Information
Yes	29. Facility Records
No	<p>30. Child File Review</p> <p>37.95.140(1)-(4)</p> <p>(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):</p> <p>(2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.</p> <p>(3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.</p> <p>(4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).</p> <p>The intent of this rule was not met:</p> <p>Based on record review, CCL found that there was 1 child that did not have immunizations on file. In addition, 2 children require proof of immunization updates. See enclosed copy of children's record review.</p> <p>The Plan of Correction was accepted on May 9, 2017.</p>
Yes	31. Medication File
Not Observed	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

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Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process